

# Worksheet - People in Business

Name: \_\_\_\_\_ Class: \_\_\_\_\_

Date: \_\_\_\_\_ Time allotted \_\_\_\_\_ Max. Marks : 18

## McDonald's

Six weeks ago James saw an advertisement for a job at McDonald's. He went into the restaurant and was given an application pack, including a job description, a person specification and a link to an online application form.

James completed the application form and emailed it to the restaurant. A manager then telephoned James and asked him to come for an interview at the restaurant. James had to bring his GCSE certificates to the interview. After the interview, James had to do a group activity where he was asked to complete a task as a member of a team.

James was very pleased to get a letter two weeks ago offering him a full-time job. Included with the letter was a contract of employment, which he has to sign and bring with him on his first day of work.

(a) Define:

(i) Job description [1]

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(ii) person specification [1]

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(b) Identify **two** methods that McDonald's used to select James as an employee. [2]

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(c) State **one** way in which the law affects business recruitment. [1]

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(d) Analyse one way in which McDonald's could use each of these types of training for James.

(i) Induction training [3]

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(ii) On the job training [3]

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(iii) Off-the-job training

[3]

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(e) James has been offered a full time job. Discuss two benefits to the company of recruiting full time employees. [4]

Benefit 1

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Benefit 2

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