

Lean Production

Toyota was the first manufacturer to introduce (1)_____ production. This uses a range of techniques to (2)_____ waste and to improve productivity. All the employees are expected to be committed to (3)_____ meaning continuous improvement. Workers are grouped into (4)_____, each with responsibility for a certain part of the production process. This is known as (5)_____. Workers are trained to do a range of tasks and become (6)_____. They also receive (7)_____ to improve their team skills. The workers have authority to make decisions relating to their own work also known as (8)_____. Some producers have introduced (9)_____, which involves breaking the production line into separate (10)_____ unit each making an identifiable part of the finished product instead of having a flow production line.

Workers often meet in groups regularly to discuss ways of solving problems and to make suggestion for (11)_____ improvement. These are known as (12)_____.

cell production continuous empowerment Kaizen lean multi-skilled
quality circles reduce self contained team working teams training

Key

Lean Production

Toyota was the first manufacturer to introduce lean production. This uses a range of techniques to reduce waste and to improve productivity. All the employees are expected to be committed to Kaizen meaning continuous improvement. Workers are grouped into teams, each with responsibility for a certain part of the production process. This is known as team working. Workers are trained to do a range of tasks and become multi-skilled. They also receive training to improve their team skills. The workers have authority to make decisions relating to their own work also known as empowerment. Some producers have introduced cell production, which involves breaking the production line into separate self contained unit each making an identifiable part of the finished product instead of having a flow production line.

Workers often meet in groups regularly to discuss ways of solving problems and to make suggestion for continuous improvement. These are known as quality circles.